



Cyngor Tref Rhydaman Ammanford Town Council

**Minutes of Wellbeing, Community Engagement and Events Committee Meeting of Ammanford
Town Council (ATC)**

on

**Thursday 26th May 2022 at 6.00pm
Via Virtual Media on MS Teams**

The public were asked to refrain from using the chat facility otherwise they would be disconnected from the meeting. Any derogatory remarks made on the chat facility against ATC could result in further action being taken by the Council. All present at the meeting were reminded that recording of this meeting was not permitted on any device.

Attendees of Committee: Sara Murray (SM) (Chairperson); Mayor Stephen Davies (SD); Deputy Mayor Emyr John (EJ); Councillor Julia Bell (JB); Cllr. Heulwen Howells (HH); Cllr. Terry Howells (TH)

Non-Committee Members: None

Minutes taken by: Clerk Duncan Morgan (DSM)

Mayor Stephen Davies (SD) Presiding (up to point 3 of meeting)

Cllr. Sara Murray (SM) Presiding (after point 3 of meeting)

Meeting commenced at 18:04

1) Apologies for Absence

Cllr. Julia Bell joining late
Cllr. Lyn Brodrick
Cllr. Marie Griffiths
Cllr. Deian Harries
Cllr. Lowri Harries

2) Declaration of Interest

Sara Murray – Cricket Club

3) To receive nominations for and election of Chairperson for the Wellbeing, Community Engagement and Events Committee for 2022/23

TH – Nominated Sara Murray

No other nominations were received

It was proposed that Sara Murray be nominated as Chairperson for the Wellbeing, Community Engagement and Events Committee

Proposed – TH

Seconded – SD

All present were in agreement

Resolved – Sara Murray would be Chairperson for the Wellbeing, Community Engagement and Events Committee for 2022/23

4) To provide an update for the Queen’s Platinum Jubilee Celebration

SD then made the following presentation of the events budget for 2022/23, and future event plans and involvement of outside stakeholders/agencies for ATC.

JB – Joined at 18:15

The Clerk reported on the following:-

JM Entertainment – awaiting feedback for bouncy castle, side stalls

Andrew Holmes – Awaiting feedback for availability of Fun Fair Rides

The Clerk had also contacted other Funfair companies and they were fully booked as organisations have moved their May Bank holiday activities to the Queen’s Jubilee.

Lyn Morgans can provide music.

Additional Information/Discussion/Observations

- Type of event is ATC going to run/organise
- Decided to run ‘Picnic in The Park’ theme as a family event members of public to bring own food with music entertainment provided together with bouncy castle, etc.

It was proposed to run/organise a ‘Picnic in the Park Event’ at Ammanford Park

Proposed – SD

Seconded – SM

All present agreed

Resolved – That a ‘Picnic in the Park’ theme event would be run/organised open to all members of the public

- Cricket Club is able to provide refreshments and food during the day
- Cricket Club to supply chairs for Ammanford Town Silver Band

Actions

- HH – To contact Ammanford Town Silver Band who were awaiting feedback from ATC regarding date and time
- All - Volunteers from ATC Members and Staff to manage bouncy castle during the event
- DSM – Ascertain insurance requirements for bouncy castle and arrange additional insurance if required
- DSM – To ascertain availability of Bouncy Castle form other companies
- SM - Marketing of the event – To arrange to create bilingual poster
- HH, EJ & SM to place bunting, Union Jack Flags, around band stand and town centre.
- EJ & SM – To take measurements of the Bandstand for bunting requirements
- DSM – arrange to have banners printed and placed in strategic locations advertising event
- All – Ensure that extra bins be utilised at Ammanford Park for the event

- Meeting on site to be arranged at Ammanford Park to discuss various logistics for the event
- Budget allocation for the event

It was proposed that £1000 budget be allocated for the event

Proposed – SD

Seconded – SM

All present agreed

Resolved – That £1000 budget be allocated for the event towards running costs of the event

5) To discuss dates and event programme for Queen’s Platinum Jubilee

It was agreed to run the Queen’s Platinum Jubilee on Sunday 5th June 2022.

The proposed event programme would be as follows:-

11:00 – Event to start with Music played

12:00 – Ammanford Town Silver Band to play

13:00 – Members of public & all present to have food

14:00 – 16:00 – Music to play all present to enjoy activities

16:00 – Event to be brought to a close depending on people present

Next Full Council Meeting scheduled 13th June 2022

Meeting closed at 19:23

Signed: (Chair)

Print Name:

Date: