



Cyngor Tref Rhydaman Ammanford Town Council

Minutes of Personnel Committee Meeting of Ammanford Town Council (ATC)

on

Monday 24th October 2022

Held as a Hybrid Meeting at Ammanford Town Hall

Attendees: Members of Personnel Committee (PC) (as at commencement of meeting): Deputy Mayor Emyr John (EJ); Cllr. Lyn Brodrick (LB); Cllr. Calum Higgins (CH)
Attendees Non- members of Personnel Committee: Cllr Marie Griffiths (MG); Cllr. Deian Harries (DH); Cllr. Anthony Jones (AJ); Cllr. Johnny Owen (JO); Cllr. Sara Murray (SM)

Minutes taken by: Clerk Duncan Morgan (DSM)

Deputy Mayor Emyr John Presiding

Meeting commenced at 20:16

The public were asked to refrain from using the chat facility otherwise they would be disconnected from the meeting. Any derogatory remarks made on the chat facility against ATC could result in further action being taken by the Council. All present at the meeting were reminded that recording of this meeting was not permitted on any device.

1) Apologies for absence

Mayor Stephen Davies
Cllr. Julia Bell (JB)
Cllr. Lowri Harries (LH)

2) Declarations of interest

Not required

3) To nominate and install an additional member of the Personnel Committee

CH reported that members of the Personnel Committee were also members of the Appeals Committee which could lead to a conflict.

The following action was taken:-

It was proposed that Cllr. Anthony Jones ceases to be member of the Appeals Committee

Proposed – EJ

Seconded – CH

Agreed by all members present

Resolved that Cllr. Anthony Jones ceases to be become a member of the Appeals Committee

This motion has to be ratified at the next Full Council Meeting

It was proposed that Cllr. Anthony Jones becomes a member of the Personnel Committee

Proposed – EJ

Seconded - LB

Agreed by all members present of the Personnel Committee

Resolved that Cllr. Anthony Jones becomes a member of the Personnel Committee

This motion has to be ratified at the next Full Council Meeting

It was proposed the Cllr. Johnny Owen becomes a member of the Personnel Committee

Proposed – LB

Seconded - EJ

Resolved that Cllr. Johnny Owen becomes a member of the Personnel Committee

This motion has to be ratified at the next Full Council Meeting

It was proposed that Cllr. Calum Higgins ceases to be member of the Personnel Committee

Proposed – EJ

Seconded – LB

Agreed by all members present of the Personnel Committee

Resolved that Cllr. Calum Higgins ceases to be become a member of the Personnel Committee

This motion has to be ratified at the next Full Council Meeting

4) To receive nominations for and install the Chairperson of the Personnel Committee

No nominations were received and that this matter to be deferred to the Next Full Council meeting.

Owing to the nature of the business to be discussed a vote was taken under the 'Exclusion of the public and the media under the Public bodies (Admissions to Meetings) Act 1960 Section 1 (2)' to exclude members of the public (no members of the press were present) from this point onwards.

It was agreed by all present that members of public should leave the meeting.

Members of the public were asked to leave the meeting as the business to be discussed is of a sensitive nature in accordance with the Local Government Section 1972, Section 100 A (2).

5) To appoint a Line Manager to the Clerk

It can be reported that Cllr. Julia Bell continues as the Clerk's Line Manager until further notice.

It was proposed that Cllr. Julia Bell is to remain as the Clerk's Line Manager

Proposed – AJ

Seconded – LB

Agreed by all members present of the Personnel Committee

Resolved that Cllr. Julia Bell is to remain as the Clerk's Line Manager

This motion has to be ratified at the next Full Council Meeting

6) To Discuss the Role of the Clerk's Line Manager

It can be reported that this be deferred until a Job Description is produced

7) Provide an Update on the Facilities and asset Management Officer's Role

It can be reported that all present were happy with WJ's progress and his role would continue to develop.

8) Discuss additional staffing resources

A decision on this was deferred until a fuller discussion could be held.

Next Personnel Committee Meeting – TBA

Meeting Closed at 21:12

Signed: (Chair)

Print Name:

Date:

DRAFT